



K.R. MANGALAM WORLD SCHOOL, G.K II

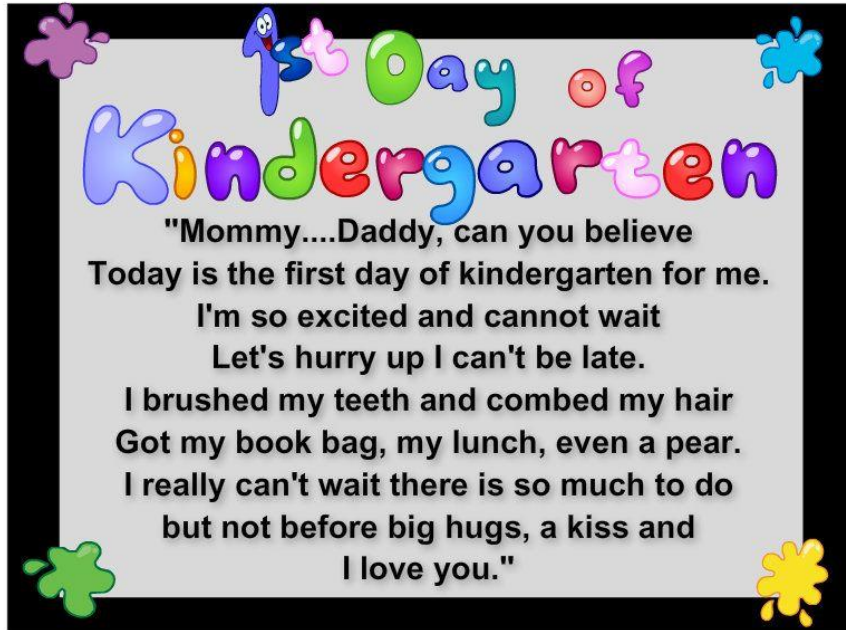
Date: April 03, 2020

CLASS – KG

Circular No: KRMGK-II/20-21/020

Dear Parent

Welcome to the new session 2020-21.



While we continue to sail through these unimaginable and difficult times caused by the spread of COVID-19, we at K.R. Mangalam World School stand united and pray for the safety of all the students, parents, staff and their families.

The students on the first day should come to their old classroom from where they shall be escorted by their previous class teachers to the new classroom.

In order to facilitate the smooth functioning of the school routine, kindly ensure the following:

GENERAL GUIDELINES

- On the first day of the new session you are requested to send all the books and the notebooks (duly labelled) with your child to school.
- Kindly ensure that your ward carries the Almanac on daily basis. It should be checked and signed by the parents on a daily basis as this is an important medium of communication between the parent and the school.
- As per CBSE rules and notification, the students should not carry a bag weighing more than 1.5kg. All the textbooks, workbooks and notebooks **will be kept in the respective classrooms** by the class teacher.
- Please note, that the students shall have two breaks – **Fruit Break** (only fruits should be sent to encourage healthy eating habits) and **Main Break**. We urge you to send **healthy food**.
- Duly labelled skates, helmets and knee caps (in their respective skating bags) should be handed over to the class teacher.
- **Student's Personal Record and Parents/Guardian Details** along with the photograph in school uniform should be duly filled in the Almanac.
- Kindly send **4 passport size photographs** in school uniform.
- The person who comes to pick up your ward from the school must carry the **'Parent's I-Card'**.
- Kindly keep **one extra set of clothes** in your ward's bag daily.
- Personal hygiene of the child should be well taken care of. A handkerchief and a napkin should be sent every day.
- In order to develop the sense of independence and discipline in the students' parents are requested not to drop their ward to the classroom.
- Any change in the residential address or telephone number should be immediately informed to the respective class teacher.

GUIDELINES FOR STUDENTS:

- All students should ensure that they are in the school premises at **7:50 a.m. sharp.**
- **I-card** should be worn to school every day. Students to wear their old I-card till the new ones are issued.
- The students should come to school in **proper school uniform** everyday. Friday house T-shirt should be worn under the Taekwondo uniform.
- **Every Friday**, the students are required to **wear House T-shirt and track pants along with White shoes.**



GUIDELINES FOR PARENTS:

- ⦿ We would request you to keep the ward at home if he/she is unwell. This would help to prevent spreading of infectious illness and diseases.
- ⦿ We would request you to kindly fix your doctor appointments etc. only after the regular school hours or on holidays as the child will not be allowed to go home early.
- ⦿ We would request to fix a prior appointment incase if they wish to meet the teacher.
- ⦿ We would request you to send the tiffin and all the required material asked by the school in the morning with their ward.
- ⦿ No Birthday celebrations in the school. Children to come in their uniform on their birthday. No sweets and cakes allowed. You can send **Cadbury's chocolates or sweets not more than Rs 20/-.** **No birthday gifts to be distributed in the class.**

- ⦿ Monthly planner will be sent at the beginning of every month. **Kindly note the important dates and ensure that your ward participates in all activities.**
- ⦿ Kindly send one story book duly labelled for the class library.
- ⦿ Kindly ensure your ward is in proper school uniform in case he/she is accompanying the parents to the PTM.
- ⦿ Encourage the child to converse in English.

DISPERSAL

- Dispersal card is provided in the Almanac. No child will be handed over to the parent or guardian without the card.
- Buses will ply from school at **1:00 pm.**
- Timings for dispersal for non-bus users are **12:50 pm** from the classes on the ground floor.

All communications should be done only on the school email id preschool@gk2.krmangalam.com and cc to gk@krmangalam.com

We would like to introduce you to the Class Teachers and Activity Teachers for the Session 2020-21-

CLASS REPRESENTATIVE- Ms. Shivani Sharma

CLASS TEACHERS- KG A- Ms. Surbhi Arora

Ms. Srabani Bose

KG B- Ms. Shivani Sharma

Ms. Saumya Bharti

KG C- Ms. Bhavana Bhatia

Ms. Heena Gupta

KG D- Ms. Arpita Raizada

Ms. Deeksha Gulati

KG E- Ms. Sonal Prakash

Ms. Sudha Seth

KG F- Ms. Anshu Chawla

Ms. Anisha Gupta

ACTIVITY TEACHERS-

MUSIC- Ms. Damyanti

DANCE- Ms. Atiksha Jain & Mr. Anand

PT- Ms. Jaspreet & Ms. Priyanka

TAEKWONDO- Ms. Neha

SKATING- Mr. Amar

TENNIS- Mr. Danish

ART- Ms. Lubna Iram & Ms. Reena Rai

Your cooperation is solicited.

Looking forward for an eventful and fruitful year ahead!

Dr. Sangeeta Arora
Principal

