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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4 Communication- concept, elements & importance ; Formal & informal communication	5 Barriers to communication	6 Measures to improve communication	7 Ch- Controlling- concept, importance & limitations	8
9	10 Controlling- process	11 Ch- Consumer Protection- concept and scope of consumer protection Act; Consumer rights	12	13 Consumer responsibilities and who can file a case; legal redressal machinery	14 legal redressal machinery and remedies available	15
16	17 Ch- Financial Management- concept, role and objectives	18 Investment decision	19 Financing and Dividend decision	20 Concept & importance of Financial Planning	21 Capital structure and financial leverage	22
23	24 Factors affecting capital structure decisions	25 Factors affecting capital structure decisions	26 Factors affecting fixed capital decision	27 Factors affecting working capital decisions	28 Case study discussion	29
30	31 Case study discussion	1	2	3	4	5