



K.R. MANGALAM WORLD SCHOOL, VIKASPURI
Tel. Nos: 28541441, 28541440

ONLY FOR BUS USERS

Dear Parents,

21.09.17

This is to inform you that if you want to pick your ward from the school at the time of dispersal then please follow the points mentioned below to avoid any confusion or mishappening:

- Kindly send a written application one day in prior at the school reception/to the class teacher in case you don't want your ward to board the school bus in the afternoon and want to pick your child yourself from the school. Your ward can be collected from the Gate No-2 and not from the reception.
- In case of an emergency at home and the application for the same is received on the same date, then the parent will have to collect the child from the first bus stop of the school bus route and not from the school reception.
- The bus incharge should be informed about your ward's dispersal.
- Verbal communication through student or on telephone will NOT be entertained.
- It is a must to carry Parent I card to collect the child from the school or school bus stop.

Your cooperation in this regard will be highly appreciated.

Regards,

PRINCIPAL